

Low Income Weatherization Program

Explanation:

Lane Electric members who are low income (LIEAP qualified) are now eligible for a grant of up to \$1,500 for qualifying weatherization measures in their home. This opportunity is available to single or multi-family residences provided permanently installed electric heat exists in the dwelling. Structures must be sound and in good repair before funds will be available. **(Property owners of rentals will need to make a 50 percent contribution to any project.)**

Members are not obligated to reimburse Lane Electric for these funds.

Eligible measures include: vinyl window replacements, ceiling, floor, and wall insulation, HVAC duct sealing, door and window caulking, weatherstripping, and general air sealing. If door replacement is recommended, funds may be used for this purpose. First priority in homes with forced air heating systems should be duct sealing and insulation in an effort to ensure that all conditioned air makes it into the home.

How It Works:

The member must request an energy analysis for the dwelling. Requests are completed on a first-come, first-served basis. After the energy analysis is performed, a packet including recommendations, a suggested contractor list, and contractor bid sheets will be mailed to the member. Next, please follow the easy steps on the yellow checklist enclosed in the packet. The boxes provided at each step will allow you to chart your progress. It is very important that all the Lane Electric forms and bid sheets be filled out and returned to our office. Funds will not be allocated for your project unless all forms are returned to Lane Electric. Upon receipt of paperwork from the member, Lane Electric will review the project and call with approval or further suggestions. At the time of approval, the member will notify the chosen contractor to proceed with the work.

Upon inspection and approval of installed measures, payment will be made **to the contractor** using approved loan funds or cash grants.

PLEASE FOLLOW THIS CHECK LIST TO QUALIFY FOR OUR PROGRAM

- **Choose qualifying measures**

Decide which measures you want to install. In this packet, you will find a document entitled *Recommendations*. This sheet lists all measures eligible for incentives.

Please note: Since our budget is limited, all funding is available on a first come – first serve basis.

- **Obtain Bids and Return Funding Request**

Obtain at least two bids from state licensed contractors. The *Lane Electric Weatherization Contractors List* provides contact information for many qualifying area contractors. Each contractor must fill out a *Uniform Bid Sheet* or provide a legible proposal with the appropriate information. Return these bids along with the completed *Notice of Bid Preference / Income Statement* (green form). Be sure to indicate the contractor(s) you have selected to perform the work.

If you elect to do the work yourself, contact the Energy Services Department and request further instructions. Next, fill out a *Uniform Bid Sheet* showing all of your estimated material costs. Return your bid and the *Notice of Bid Preference / Income Statement* form, entering “Do-it-yourself” under the contractor heading.

- **Fund Approval**

Grant approval will come from Lane Electric within 14 days. **Please do not obligate yourself to a contractor or begin work yourself before you receive fund authorization from Lane Electric.**

- **Install Measures**

After grant approval, contact your selected contractor and have them (or yourself) begin the work.

- **Inspection Request**

Once the work is complete, please contact the Energy Services Department at Lane Electric to schedule a final inspection appointment.

- **Contractor Payment**

Lane Electric will issue grant funds to the contractor after inspections and approval. Any remaining balance owed to the contractor exceeding the \$1500 grant limit will be the responsibility of the homeowner.

Low Income Weatherization Program

Notice of Bid Preference / Income Statement

I have chosen the following contractor to perform weatherization measures under the Weatherization Program.

Contractor: _____

Measures to be Installed: _____

Self Certification of Income

My signature below certifies that as of this date my total household income is 60% or less than the median income identified below.

I, (print name) _____ am a member of Lane Electric Cooperative and have permanently installed electric heat in my home at (Address) _____

Account #: _____

Phone #: _____

60 % of Oregon Median Income – 2009/2010

Household Size	Annual Income	Monthly Income
1	\$ 21,093	\$ 1758
2	\$ 27,583	\$ 2299
3	\$ 34,073	\$ 2839
4	\$ 40,563	\$ 3380
5	\$ 47,053	\$ 3921
6	\$ 53,543	\$ 4462
7	\$ 54,760	\$ 4563
8	\$ 55,977	\$ 4665
Each additional member add	\$ 1,217	\$ 101

Note: Income includes all gross wages, tips, rental income, public assistance, Social Security or pensions, income from self-employment, alimony, interest or any other sources of income defined by the IRS on form 1040, line 22. Lane Electric reserves the right to request documentation of proof of income before installation of materials to verify income qualification. Under penalties of perjury, I certify that the information presented is true and accurate to the best of my knowledge and belief.

Signature _____

Date _____

Program Tracking Information:

1. I (circle one) **own / rent** my home.

2. Type of heating systems in home _____

3. Year home was constructed _____

Please return to Lane Electric, attn: Energy Services Dept.

Lane Electric Cooperative

Weatherization Contractor List

HOW TO USE THIS LIST

Congratulations! You are now one step closer to enjoying a more energy efficient and comfortable home. The next step is to obtain at least two estimates from contractors for the measures you wish to install. The contractors on this list are provided for your convenience only and should not be considered an endorsement from Lane Electric.

In order to obtain the most satisfaction from a contractor and their product, you should ask the following questions:

*** Is the contractor licensed with the Oregon Construction Contractors Board?** All contractors working in Oregon must be registered with this board. You may verify a contractor's registration and standing, obtain other information, or file a complaint by calling **1-503-378-4621** or check on-line at either **www.hirelicensedcontractor.com** or **www.oregon.gov/CCB/**

*** Does the contractor carry liability insurance or bonding?** In the unlikely event that your home is damaged during weatherization, or if you are not satisfied with the work, you have protection.

How long has the contractor been in the area? In the event that a problem arises, you want to know that the contractor will be there to assist you.

Will the contractor supply references? You may also want to call friends or neighbors to see who weatherized their home.

Will the contractor provide a warranty of one year for on all materials and workmanship? The program requires this warranty.

* Our programs require current license, bond, and insurance.

HOW TO CONTACT THE CONSTRUCTION CONTRACTORS BOARD

Construction Contractors Board (CCB)

700 Summer St. NE, Suite 300

PO Box 14140

Salem, OR 97309

ccb.info@state.or.us

Phone: 503-378-4621

Fax: 503-373-2007

TTY: 503-373-2218

Site Built or Mobile Homes

Banner Glass and Screen

P.O. Box 25508
Eugene, OR 97402
(541) 688-9222 ph/fax
CCB# 58803
Windows

Bio-Tech

P.O. Box 850
Oakridge, OR 97463
(541) 782-1144 / (541) 782-1146 (fax)
CCB# 155905
Windows & Insulation

Discount Windows Inc.

1621 Juniper St.
Junction City, OR 97448
(541) 998-3396 / (541) 998-3078 (fax)
CCB# 180018
Windows

Emerald Valley Weatherization

148 N. 14th St.
Springfield, OR 97477
(541) 726-1027 / (541) 744-7841 (fax)
CCB# 105404
Windows & Insulation

Energy Factor Glass

P.O. Box 2214
Jasper, OR 97438
(541) 726-7231 / (541) 726-2708 (fax)
CCB# 182668
Windows

Home Comfort

706 Oscar Street
Eugene, OR 97402
(541) 345-2838 / (541) 302-3070 (fax)
CCB#84164
Insulation

Home Insulation

2450 Hwy 99 N
Eugene, OR 97402
(541) 484-1733 / (541) 461-1513 (fax)
CCB# 84
Insulation

Jones Window & Door

4736 Royal Ave Unit 189
Eugene, OR 97402
(541) 344-2000 / (541) 935-4650 9fax)
CCB# 189714
Windows and Doors

Lowes

P.O. Box 21337
Eugene, OR 97402
(541) 485-2282 / (541) 485-2292 (fax)
CCB# 176741
Windows / Ins. / HVAC

Mark & Company

772 Bailey Hill Rd
Eugene, OR 97402
(541) 689-2830 / (541) 461-2309 (fax)
CCB# 119715
Windows

Marshall's Inc.

4110 Olympic St.
Springfield, OR 97477
(541) 747-7445
CCB# 25790
Insulation

Sage Energy Services

2323 Olympic St. #161
Springfield OR 97477
(541) 726-0198 / (541) 741-4139
CCB# 174814
Windows & Insulation

Tim Robins Construction

76461 London Rd
Cottage Grove OR 97424
(541) 942-8842 ph/fax
CCB# 124131
Windows

Triple D Construction

PO Box 1503
Veneta, OR 97487
(541) 687-0174 / (541) 935-4650 (fax)
CCB# 95083
Windows

#1 Northwest, Inc.

3879 Cross St.
Eugene, OR 97402
(541) 689-3151 / (541) 688-1873 (fax)
CCB #107081
Insulated Roofing / Windows

ABEE Screens and Glass

795 River Ave. Suite B
Eugene, OR 97404
(541) 689-5493 / 689-5069 (fax)
CCB# 147101
Windows and related items

Image Builders Construction

4739 Main St. #3
Springfield, OR 97478
(541) 741-3906 / 744-2454 (fax)
CCB# 68242
Windows

Westside Glass

P.O. Box 25110
Eugene, OR 97402
(541) 683-5900 / 344-7113 (fax)
CCB# 163118
Windows

Site Built Homes Only