

## 2010 Position Filing Packet



### **Applications for Board of Directors** (Central & Row River Districts)

The term of office for one director in the Central district and one director in the Row River district on Lane Electric's board of directors will expire on Monday, October 25, 2010.

A committee of Lane Electric members is accepting applications from members who have an interest in their communities and feel a civic responsibility to their neighbors. The nominating committee will develop a slate of candidates that will be presented to the members in an election in October. Directors are elected to three-year terms and must live in the district in which they apply. The incumbent directors intend to seek reelection.

Because Lane Electric Cooperative is a corporation, directors have the same basic duties and responsibilities as a director or officer of any other public or private corporation during their three-year term. Primary duties will include setting policy, approving budgets, contractual considerations, hiring the manager, and monitoring the operations of the Cooperative.

Lane Electric members interested in being considered as candidates by the nominating committee should contact Lane Electric at 541-484-1151 for information regarding eligibility, duties and time commitment. To obtain an application packet, go online to [www.laneelectric.com](http://www.laneelectric.com) or call 541-484-1151 and ask for Brenda Everts. Deadline for applications is Monday August 9, 2010 at 1:00 P.M.

#### **Lane Electric Cooperative**

787 Bailey Hill Road / PO Box 21410

Eugene, OR 97402-0407

541-484-1151

[www.laneelectric.com](http://www.laneelectric.com)

Lane Electric Cooperative, Inc.

787 Bailey Hill Road - P.O. Box 21410  
Eugene, Oregon 97402-0407  
484-1151

**POSITION FILING**

(For elective office to board of directors)

The following information is for the nominating committee in evaluating individuals who are willing/able to make a personal commitment necessary for being a director of Lane Electric Cooperative. The position involves approximately six hours of reading per week (some of which is technical material), five hours of monthly meeting time (daytime), plus special meetings, some out-of-town travel, and an ability to work with co-op personnel and other directors. This is not a salaried position, but there is some financial compensation for time spent in meetings. If you need more space, attach additional pages of the same size. Be sure to sign and date this form and return it to Lane Electric by 1:00 p.m., August 9, 2010, Please, TYPE OR PRINT IN INK. Thank you.

**General Information:**

\_\_\_\_\_  
Name and telephone number

\_\_\_\_\_  
Street or road address of your residence (include city & zip)

\_\_\_\_\_  
Mailing address, if different than above

\_\_\_\_\_  
E-mail address(s)

**Residency Qualifications** {Bylaws - Article IV, Section 3}:

I reside in the following district (refer to map in bylaws):

- Central District
- Row River District

**Conflict of Interest** {Bylaws - Article IV, Section 3}:

Do you have any potential conflict of interest (i.e., do you or any member of your family have a financial interest in any competing enterprise or in a business which sells directly to Lane Electric? A conflict may not prevent one from serving):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(MORE)

**On a separate sheet of paper please provide a response to the following questions (please print or type).**

- What experience (work, volunteer, educational, community, personal) do you have that would be pertinent to the position of director?

---

---

---

- Why are you interested in serving on the Lane Electric Cooperative board?

---

---

---

- What do you feel you can offer to this position?

---

---

---

- Are you able and do you feel willing to make the necessary time commitment required?

---

---

---

- From your perspective, what do you see as the two major challenges that Lane Electric will face within the next five years? Please explain.

---

---

---

- A copy of Lane Electric's Policy 100 (*Director Duties & Standards of Conduct*) accompanied this form. What is your opinion of this policy and would you be willing to adhere to its provisions and sign the Policy Affirmation Statement (Attachment B)?

---

---

---

If requested, would you be available for a personal interview on the evening of August 12, 2010, at Lane Electric's headquarters?

Yes

No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**IMPORTANT: Return to Lane Electric by 1:00 p.m. on August 9, 2010**

# *A Lane Electric Cooperative Director?*

## **What is a director?**

A director is a member/consumer of the Cooperative who resides in the district he or she represents. Directors should have an active interest in the electric utility industry and their community. They should also demonstrate a capability for independent thought, analysis and decision-making. Openness to change is also an attribute of an ideal director as well as an ability to work cooperatively and constructively with other members of the board and staff.

## **What are the duties of a director?**

Because Lane Electric Cooperative is a corporation, directors have the same basic duties and responsibilities as a director or officer of any other public or private corporation. During their three-year term as a director, their primary duties will include setting policy, approving budgets, contractual considerations, hiring a manager, and monitoring the operations of the Cooperative.

## **Are directors paid?**

Directors are reimbursed their expenses associated with attendance at meetings or functions when serving on behalf of the Cooperative. They are paid \$375 for each regular monthly board meeting, and receive \$150 for each day that they spend on other Cooperative business. Unlike other corporation officials or officers, Lane Electric's directors are not paid a salary or other benefits.

## **What is the time commitment?**

Lane Electric's board of directors meets at least monthly, typically on the fourth Monday convening at 11:00 AM. Board meetings last approximately five hours and require at least an equal amount of time for advance preparation and study. Note, while not mandatory, it is recommended that a director have access to a computer and internet service to assist them with communications and study. Committees usually meet immediately prior to a board meeting and, depending on the subject, convene between 9:00 and 10:00 AM.

The position involves approximately six hours of reading per week (some of which is technical material), five hours of monthly meeting time (daytime), plus special meetings and workshops and some out-of-town travel.

The Cooperative holds four to six district meetings prior to the annual meeting in August, September or October. A director's attendance at district meetings and the annual meeting is considered compulsory.

Directors are also encouraged to represent the Cooperative, where appropriate, at community meetings and civic events. Some out-of-town, multiple day, travel is necessary in order to attend meetings addressing industry issues and for educational purposes.

The Cooperative's bylaws require that all directors must attain certification through the National Rural Electric Cooperative Association within four years after they are elected. There are approximately six training sessions, each of which are 2 or 3 days, covering subjects necessary for certification held at various locations throughout the country.

(more)

# *Lane Electric Cooperative Director*

## *Qualifications*

The following list summarizes the qualifications necessary for a person to be eligible to become and/or remain a director for Lane Electric Co-op. The complete list of qualifications can be found in the Cooperative's bylaws under Article IV, Sec. 3. The qualifications are:

- A person is a current Lane Electric Co-op member in good standing.
- A person is a current member of Lane Electric Co-op and has been a resident in the district they seek to represent for at least 12 months.
- A person can not be employed or have a financial interest in a competing enterprise or business selling electric energy.
- A person, or a close relative, has not been employed on a full-time basis by Lane Electric Co-op within the previous five years.
- A person can not have been convicted within the previous 10 years of a crime that would constitute a felony under Oregon law.

# # # #